

**NEW CASTLE COUNTY COUNCIL  
Administrative Committee – Finance  
December 8, 2009 – 1:30 p.m.  
8<sup>th</sup> Floor Council Conference Room**

**\*\*PLEASE NOTE MEETING START TIME OF 1:30PM\*\***

**REVISED AGENDA II**

**APPROVAL OF MINUTES**

11/24/09 Administrative-Finance Committee meeting minutes

**EXTERNAL AUDIT PRESENTATION**

Presentation of the County's audited financial statements by Clifton Gunderson

**DISCUSSION**

Maintenance Corporation billings

**CONSENT CALENDAR**

**R09-211 APPROVING THE REFUND OF COUNTY TAXES PAID IN ERROR**

**Mr. Smiley & Mr. Tansey:** This resolution, if approved, would authorize the refund of taxes paid in error. Council approval is necessary for these refunds. According to Article 3, Section 14.03.001.C, the Chief Financial Officer's authority to approve refunds is limited to \$5000.00, and Article 3, Section 14.03.002.A., the Chief Financial Officer may not "without the express approval of Council by resolution, refund any payment received by the Office of Finance more than three (3) years prior to the date of the receipt by the Office of Finance of the refund application, unless the amount of such refund is not more than one thousand dollars (\$1,000.00), in which case the Chief Financial Officer may process it in accordance with the procedures set forth in §14.03.001."

The refunds set forth reflect total payments of \$1,878.86 duplicated or otherwise paid in error, comprised entirely of taxes.

Since the funds needed for this reimbursement are maintained in a "Liability for Tax Overpayment Account," there is no fiscal impact for this or subsequent fiscal years.

**R09-212 CONGRATULATING THE OFFICE OF FINANCE FOR EARNING THE DISTINGUISHED BUDGET PRESENTATION AWARD FOR NEW CASTLE COUNTY'S COMPREHENSIVE ANNUAL BUDGET SUMMARY FOR TWENTY CONSECUTIVE YEARS**

**Mr. Smiley & Mr. Tansey:** There will be no discernible fiscal impact with the adoption of this Resolution.

**R09-214 AUTHORIZING THE COUNTY EXECUTIVE TO SIGN A LICENSE AGREEMENT WITH PATRICIA S. DRAPER**

**Mr. Clark:** The County shall receive a \$300.00 security deposit, along with \$30.00 per month, per pony for the term of this agreement. Additionally, the County will fence in the licensed area prior to the ponies' occupancy, at an estimated cost of approximately \$1,500.00

**\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with Del. Code Title 29, Sec. 10004 (e) (2). This agenda shall be subject to change to include the addition or deletion of items received from Council members, including executive session, which arise at the time of the meeting.**

**\*The revised agenda was posted on December 2, 2009 and reflects the correct start time of the meeting as 1:30pm and places the Maintenance Corporation billing discussion immediately following the External Audit presentation.**

**\*The revised agenda II was posted on December 7, 2009 to reflect the addition of an emergency ordinance under the section entitled "Item K." This agenda item was not known until time of posting.**

**R09-215 AUTHORIZING THE EXECUTION OF CERTAIN CONTRACTS**

**Mr. Smiley &** 1 Purchase Order

**Mr. Tansey:** \$75,000.00

**CHALLENGE PROGRAM (PO144830)**

**SPECIFICATION:**

An agreement between New Castle County and Challenge Program in an amount not to exceed \$75,000.00 in CDBG funding for electrical, plumbing, and fire suppression system for new facility.

**R09-216 AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE DOG CONTROL**

**Mr. Smiley &** **MEMORANDUM OF AGREEMENT WITH THE DELAWARE DEPARTMENT OF NATURAL**  
**Mr. Tansey:** **RESOURCES AND ENVIRONMENTAL CONTROL**

This resolution authorizes the County Executive to sign the Memorandum of Agreement with the Department of Natural Resources and Environmental Control to ensure that County authorized dog control agents have full authority to enforce all State and County laws and ordinances relating to dog control until legislation is enacted to fully accomplish the goal of completely transferring dog control to New Castle County.

There will be no discernible fiscal impact upon the adoption of this legislation.

**RESOLUTIONS**

**R09-217 RESOLUTION IN SUPPORT OF THE DELAWARE RIVER MAIN CHANNEL DEEPENING**

**Mr. Street:** **PROJECT**

This Resolution supports the Delaware River Main Channel Deepening Project and encourages the Governor, Lt. Governor, and Department of Natural Resources and Environmental Control to support this project key to the economic development of the State of Delaware.

**ORDINANCES**

**\*09-114 TO REVISE CHAPTER 14 OF THE NEW CASTLE COUNTY CODE TO EXEMPT CERTAIN**

**Mr. Reda:** **PROPERTY FROM TAXATION**

This legislation provides a five year exemption from County taxes for the site of the former General Motors plant, consistent with the State of Delaware directive.

Based on the current property tax rates, this ordinance, if adopted, would result in an annual tax revenue decrease of \$283,000.

**\*09-115 AMEND THE GRANTS BUDGET: APPROPRIATE \$55,000 TO CJC – INFORMATION AGE**  
**Mr. Bell &** **INNOVATIVE OUTREACH**

**Mr. Street:** This ordinance, if approved, would amend the Grants Budget by appropriating \$55,000 from the Criminal Justice Council to support overtime costs in order that police personnel can attend various community meetings, to enhance the department's website, to develop a CD-ROM and three (3) videos with public service messages, and to produce various promotional items to reach out to young adults in New Castle County.

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The fiscal impact of this ordinance, if approved, would be an increase in the authorized spending authority of the Grants Budget of \$55,000. This increase will impact FY2010, FY2011, and FY2012 since the targeted program completion date of this award is September 30, 2011.

**°09-116 AMEND THE GRANTS BUDGET: APPROPRIATE \$200,000 TO COPS – 2009 TECHNOLOGY GRANT**

**Mr. Bell & Mr. Street:**

This ordinance, if approved, would amend the Grants Budget by appropriating \$200,000 from the US Department of Justice, Office of Community Oriented Policing Services for the purchase and installation of eight (8) automated license plate recognition systems. The equipment will be installed in NCCPD vehicles and will allow for automatic reading of license plates, therefore, allowing officers to more efficiently make use of their work time.

The fiscal impact of this ordinance, if approved, would be an increase in the authorized spending authority of the Grants Budget of \$200,000. This increase will impact FY2010, FY2011, and FY2012 since the targeted program completion date of this award is March 10, 2012.

**°09-117 TO AMEND NEW CASTLE COUNTY CODE CHAPTER 4 (ALSO KNOWN AS “ANIMALS”)**

**Mr. Clark & Mr. Smiley:**

This legislation, if adopted, would permit New Castle County to charge fees for the annual licensing, boarding, and sale of dogs. It is estimated that this program will generate \$60,000 to \$80,000 annually.

**ITEM J**

**ITEM K**

**°E09-001 AMEND THE GRANTS BUDGET: APPROPRIATE \$125,000 TO TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF)**

This ordinance, if adopted, would amend the Grants Budget by appropriating \$125,000 to the Department of Community Services. The funding is being passed through the State of Delaware, Department of Health and Social Services (DHSS) from the Federal Government. The funding will provide for the installation of heaters for up to 25 low income families who need assistance.

The fiscal impact of this ordinance, if approved, would be an increase in the authorized spending authority of the Grants Budget of \$125,000. Since the targeted program completion date for this grant is September 30, 2010, there is no fiscal impact anticipated beyond FY2011.

**OTHER**

Expense and Revenue Round Table

**PUBLIC COMMENT**

**AGENDA POSTED: December 1, 2009  
REVISED AGENDA POSTED: December 2, 2009  
REVISED AGENDA II POSTED: December 7, 2009**

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