

MINUTES
Administrative—Finance Committee
November 10, 2009

- I. Administrative-Finance Committee Co-Chair William Tansey convened the Administrative-Finance Committee meeting at 2:05 p.m. on 11/10/09 in the 8th Floor Council Conference Room.
- II. Council members present were: Mr. Bell, Mr. Cartier, Mr. Clark, Ms. Diller, Mr. Hollins, Mr. Powers, Mr. Reda, Mr. Sheldon, Mr. Smiley, Mr. Tackett, Mr. Tansey and Mr. Weiner. Councilman Street was absent.
- III. Councilman Smiley made a motion to accept the minutes of the 10/27/09 meeting, it was seconded by Councilman Sheldon, and the motion passed unanimously.

IV. Discussion of Consent Calendar

R09-176, Mr. Smiley, Mr. Tansey

AUTHORIZING THE EXECUTION OF CERTAIN CONTRACTS

1. Councilman Tansey read the title.
2. Councilman Tansey explained that this resolution authorizes the execution of the contracts listed in the resolution.
3. Floor opened to the public. No questions from the public.

R09-180, Mr. Hollins

REALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO A NEW SUB-RECIPIENT

1. Councilman Tansey read the title.
2. Councilman Hollins explained that this issue was discussed at the previous Community Services Committee meeting. During the County's HUD designation process, funding was awarded to the Harriet Tubman House. When stimulus funds were awarded by the federal government, the Harriet Tubman House qualified for this stimulus funding. As a result, the money that was previously committed to the Harriet Tubman House became available and was reallocated to the Challenge Program.
3. Floor opened to the public. No questions from the public.

V. Discussion of Ordinances and Resolutions

Resolutions

Ordinances

***09-109, Mr. Smiley, Mr. Tansey, Mr. Reda**

AMEND THE GRANTS BUDGET: APPROPRIATE \$375,000 TO THE PROPERTY MAINTENANCE REVOLVING FUND

1. Councilman Tansey read the title.
2. Councilman Reda explained that this ordinance approves a revolving fund that will be utilized for the County to maintain properties in violation of the County Code that are becoming a health and safety issue for the community. The fund will be replenished from the collection of Code violation fees.
3. Councilman Sheldon inquired as to whether this would have any affect on the fines collected and Dave Culver, General Manager of the Land Use Department, indicated it will not. Those properties that the County is forced to bring into compliance will still be required to pay outstanding fees and fines.
4. Floor opened to the public. No questions from the public.

***09-110, Mr. Hollins, Mr. Cartier**

AMEND THE GRANTS BUDGET: APPROPRIATE \$16,411, 281 TO SECTION 8 HOUSING CHOICE VOUCHERS 2010

1. Councilman Tansey read the title.
2. Councilman Hollins explained that this ordinance enables the County to continue the Section 8 Program. Due to the process by which HUD funding becomes available to the County, it is necessary for the County to estimate the cost of the vouchers program and then an adjustment ordinance will be presented once the actual cost becomes apparent.
3. The question was raised by Councilman Tansey as to administrative costs of the Section 8 program. Anne Farley, General Manager of Community Services, explained that all HUD funded programs have an administrative cost cap and that the County's program is below this limit. She explained that the administration of this program is especially onerous due to the amount of paperwork that must be filed monthly and quarterly in order to keep up with HUD requirements.
4. Floor opened to the public. No questions from the public.

VI. Item J

VII. Other

Expense and Revenue Round Table

--Councilman Smiley brought an issue regarding office supplies and expenses to Council members' attention. Previously, Council had ordered a number of congratulatory plaques through a previous bid vendor who was offering them at the time at a deep discount. The County's current vendor is not offering a discount on this item. As the originally purchased plaque supply has been depleted, the issue was brought forward to determine if Council wished to switch to a wooden frame for special presentations, which cost less than the plaques. The suggestion was made that the cost of the plaques could come out of each Councilmember's office account.

A motion was made by Councilman Smiley for the cost of plaques to come out of each Councilmember's office account, the motion was seconded by Councilman Tansey, and the motion passed with a vote of 11 yes, 1 no (Councilman Reda), and 1 absent (Councilman Street).

Boards and Commissions Process

--Councilman Smiley distributed a potential Boards and Commission candidate selection process to Council. A copy is available upon request. Council will review the documentation and discuss it at a future meeting.

VIII. Councilman Smiley made motion to adjourn, it was seconded by Councilman Cartier, and all were in favor.

The meeting adjourned at approximately 2:55 pm

A recording of the meeting is available upon request.

Respectfully submitted by Nellie Manlove, Legislative Aide to Administrative-Finance Committee Co-Chair William Tansey.